



Presbyterian Support
Central



QUALITY & INNOVATION AWARDS 2024

MONDAY, 15 JULY 2024

INFORMATION PACK

2024 Quality and Innovation (Q&I) Awards

Have you, your team, or someone you work with done something that has made a big difference to the lives of our clients, residents, or staff?

Do you know of some exciting initiatives underway in our organisation?

The 2024 Quality and Innovation Awards are here to celebrate and recognise some of our people who go the extra mile to really make a difference in people's lives.

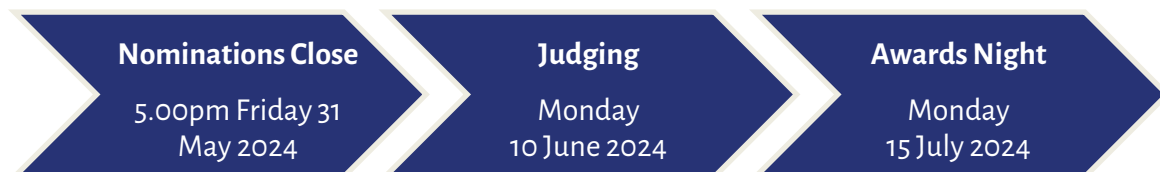
WHO CAN ENTER?

The awards are for staff members, volunteers, and teams from across Presbyterian Support Central.

Nominations can be made by staff, volunteers, clients, residents, and family members (of clients or residents).

All nominations must be supported by the manager of the site or business unit where the nominee/s work or volunteer.

KEY DATES:



Award Categories

There are eight award categories. Each project/initiative may be entered into up to three categories; however, a separate nomination form must be completed for each.

Beyond the Call of Duty	This award recognises individuals or teams that consistently 'go beyond the call of duty' to make a positive difference to either residents/clients lives or to the organisation. Any PSC, Family Works or Enliven staff member or volunteer can be nominated.
Best Team	This award recognises successful team collaboration that has resulted in positive outcomes for PSC and/or clients, residents, and stakeholders. This award is open to staff and volunteers across Presbyterian Support Central.
Demonstrable Improvement to the Lives of Residents/Clients	This award recognises projects and/or initiatives that have made a demonstrable improvement to the lives of residents/clients. The judges are looking for innovative and sustainable approaches to improving the social and/or health outcomes of residents and/or clients. This award is open to staff and volunteers across Presbyterian Support Central's business units.

Improved Working Environment for Staff

For the project or initiative that has most improved the working environment for staff including increasing efficiencies and/or fostering a supportive and encouraging team atmosphere. This award is open to staff and volunteers across Presbyterian Support Central's business units.

Improved Health and Safety

This award recognises innovative projects and/or quality initiatives that have improved health and safety at Presbyterian Support Central. This award is open to staff across Presbyterian Support Central's business units.

Volunteers

This award acknowledges and showcases our dedicated and successful volunteers. The judges are looking for nominations highlighting successful volunteer-led initiatives and outstanding dedication from volunteers. Any PSC, Enliven or Family Works volunteer or volunteer group can be nominated.

Best Family Works Outcome Story

This award recognises the story(s) that best demonstrate a project, initiative or intervention that has significantly improved the outcome(s) for a child, young person, family, whānau or other group. This category is open to all Family Works staff.

Best Eden Alternative Initiative

This award recognises the best Enliven initiatives that embrace the Eden Alternative philosophy in order to make a sustainable difference to encouraging and facilitating companionship, spontaneity and usefulness for our home residents and/or clients. This category is open to all Enliven staff and volunteers.

OTHER AWARDS

A Supreme Award will also be given for the best overall initiative, chosen from the winners of the individual categories. There may also be a Chief Executive's Award.

WHICH AWARD CATEGORY TO CHOOSE

If you have an entry idea but aren't sure which category it fits in; you should speak with your manager in the first instance. There is one nomination form for all awards.

Projects/initiatives may be entered into up to three award categories, you can select these on one nomination form for each award category. The judging panel also reserves the right to change a nominations award category without notice to applicant/s.

Criteria and judging

The awards nominations are judged by the HR Manager, the Clinical Director, the Family Works Service Manager and an external representative. The judges' decision is final.

All award nominations are considered against the following:

- Answers to questions detailed in the nomination forms.
- Alignment with PSC's Purpose (that's our vision, mission and values). Visit the PSC website to find out more about PSC's Purpose <http://www.psc.org.nz/our-purpose-and-philosophy/>
- Evidence of an improvement/achievement.

EVIDENCE

For each nomination you will be asked to provide evidence to support your nomination. Examples of evidence may include any of the following:

- internal or external audit results
- internal or external reports
- newspaper clippings
- testimonials
- satisfaction survey results/reports
- feedback from clients/residents/families
- letters of support
- clinical notes
- photographs or videos
- client evaluation forms.

NOMINATION WRITING TIPS

The key to a well-written nomination is providing the judges with relevant information, that demonstrates how the individual's or group's achievements have made a positive impact. [Click here](#) to read the tip sheet.

How to make a nomination

Step one: Develop your idea

Talk to your site manager and colleagues about your idea. Think about the information you'll need to gather.

Step two: Complete the nomination form

Complete the relevant nomination form. There is one nomination form for all awards.

Click here to download the 2024 Q&I Award Nomination Form

- Beyond the Call of Duty Award
- Best Team Award
- Demonstrable Improvement to the Lives of Residents/Clients Award
- Improved Working Environment for Staff Award
- Improved Health and Safety Award
- Volunteer Award
- Best FamilyWorks Outcomes Story
- Best Eden Alternative Initiative Award

Step three: Feedback

Have a colleague to review your nomination and provide feedback.

Step four: Endorsement

Get your site manager to review and approve the completed nomination form.

Step five: Submit

Submit your completed form and supporting evidence to the Quality and Innovation Awards Judges by:

- Email to events@psc.org.nz with the subject line of 'PSC Quality and Innovation Awards Nomination' and the Award Category
- Post to PSC Quality and Innovation Awards Judges, PO Box 12706, Thorndon, Wellington. Before posting your nomination, please email events@psc.org.nz for guidance.
- Deliver to PSC Quality and Innovation Awards Judges, PSC Central Office, Porirua, Wellington.

Nominations must be received by 5pm Friday 31 May 2024.